



St Justin's Catholic Primary School Oran Park

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Phone – 46315200
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Volunteer Confidentiality Agreement

In undertaking a position of classroom volunteer at St Justin's Catholic Primary School I promise and undertake that I will take all reasonable steps required to keep any confidential information secure and inaccessible to any third party and that I will not discuss matters from the classroom with any other parent or guardian.

Examples of confidential information may include but not be restricted to the following:

- Awareness of particular students learning levels, grades, assessment results or level of support,
- Awareness of particular students special learning needs,
- Awareness of discipline matters relating to specific students,
- Awareness of medical conditions and or treatments,
- Awareness of financial difficulties involving families or students,
- Opinions on the teaching or learning strategies employed by a staff member.

I understand that an exception to this would be that should I have a concern that relates to any child protection matter, I should immediately report it to the school Principal (or Assistant Principal in the absence of the school Principal).

I understand that if the school becomes aware of a breach in this Volunteer Confidentiality Agreement that it may take steps to investigate and if substantiated may terminate my status as a classroom volunteer.

I understand that the school collects this agreement for its own purpose and undertakes not to disclose the information contained within this confidential agreement with any third person.

Name: _____ Date: _____

Address: _____

Signature: _____